



AUCTION RECORD



PROPERTY: _____

DATE AND TIME OF AUCTION: _____

VENDOR (Full Name): _____

AGENT: _____

AUCTIONEER: _____

AUCTIONEER'S CLERK: _____

VENDOR'S RESERVE: _____

(Refer to Vendor's Reserve and Instructions for changes (if any))

VENUE: On site In rooms

RESULT

Sale Amount: _____

Name of Purchaser: _____

Address of Purchaser: _____

Held Over: _____

Passed in: _____

Vendor Bid – last bid *(tick if last bid at auction was a Vendor Bid)*

NOTE: *If the last bid at auction is a Vendor Bid, this must be disclosed when quoting the amount of the last bid received at auction in all post-auction marketing activities (includes verbal and written marketing).*

POST AUCTION SAME DAY NEGOTIATIONS

To be completed if post-auction negotiations are held by the Auctioneer on the same day of the auction with a person who bid at the auction or on whose behalf a bid was made at the auction (regardless of whether a sale results).

NEGOTIATING PARTY'S DETAILS (the Purchaser)

Full Name: _____

Address: _____

Bidder's Registration Number: _____

Amount/s offered: _____

Final Sale Amount (if applicable) _____

ACKNOWLEDGEMENT OF RESULT

Signature of Vendor: _____

Signature of Auctioneer: _____

Signature of Auctioneer's Clerk: _____

Confidential document to be retained by Agent

